

To: MEMBERS OF THE AUDIT & SCRUTINY COMMITTEE  
Councillors Langton (Chair), Allen (Vice-Chair), Bloore,  
Crane, Davies, Dennis, Flower, Gray, O'Driscoll and  
C.White

for any enquiries, please contact:  
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Substitute Councillors: Botten, Cooper, Pursehouse and  
N.White

C.C. All Other Members of the Council

25 October 2021

Dear Sir/Madam

**AUDIT & SCRUTINY COMMITTEE**  
**TUESDAY, 2ND NOVEMBER, 2021 AT 7.30 PM**

The agenda for this meeting of the Committee to be held in the Council Chamber, Council Offices, Station Road East, Oxted is set out below. If a member of the Committee is unable to attend the meeting, please notify officers accordingly.

Should members require clarification about any item of business, they are urged to contact officers before the meeting. In this respect, reports contain authors' names and contact details.

If a Member of the Council, not being a member of the Committee, proposes to attend the meeting, please let the officers know by no later than noon on the day of the meeting.

Yours faithfully,

David Ford  
**Chief Executive**

**AGENDA**

**1. Apologies for absence (if any)**

**2. Declarations of interest**

All Members present are required to declare, at this point in the meeting or as soon as possible thereafter:

(i) any Disclosable Pecuniary Interests (DPIs) and/or

(ii) other interests arising under the Code of Conduct

in respect of any item(s) of business being considered at the meeting. Anyone with a DPI must, unless a dispensation has been granted, withdraw from the meeting during consideration of the relevant item of business. If in doubt, advice should be sought from the Monitoring Officer or her staff prior to the meeting.

**3. Minutes of the meeting held on the 30th September 2021 (Pages 3 - 12)**

To confirm as a correct record

4. **To deal with any questions submitted under Standing Order 30**
5. **To deal with any issues 'Called In' under Part F of the Council's constitution**
6. **External Audit - 19/20 Accounts Update** (Pages 13 - 16)
7. **Internal Audit - review and update** (Pages 17 - 20)
8. **Grant Thornton Update** (Pages 21 - 34)
9. **Appointment of External Auditors** (Pages 35 - 46)
10. **Annual Governance Statement 2020 - 2021** (Pages 47 - 78)
11. **Complaints update** (Pages 79 - 86)
12. **Residents' Survey 2021** (Pages 87 - 120)
13. **Performance Exceptions Report - Verbal Update** (Pages 121 - 124)
14. **Any other business which, in the opinion of the Chair, should be considered as a matter of urgency**